



March 29, 2021

PAE National Benefits Center Contract
WARN Notification Update

WARN Coordinator
Missouri Department of Higher Education & Workforce Development
Office of Workforce Development
PO Box 1087
Jefferson City, MO 65102
Email: ETT.DWD@dhewd.mo.gov

Dear WARN Coordinator,

You were previously provided notice on or about December 28, 2020 pursuant to the Worker Adjustment and Retraining Notification Act (WARN) of a potential separation of employment due to the United States Citizenship and Immigration Services' (USCIS) sudden and unforeseen decision to descope its contract with PAE at the site located at 850 NW Chipman Road, Suite 5000, Lee's Summit, MO 64063 and 2620 NE McBaine Drive, Lee's Summit, MO 64064. This is to provide you with an update regarding that earlier WARN notice sent on or about December 28, 2020.

USCIS has granted another extension of the current contract, indicating that it will again have the option of non-renewal on May 31, 2021. Therefore, the earliest possible date of separation has been extended until **May 31, 2021**. This notice is given conditional upon the non-renewal of PAE's contract with USCIS beyond May 31, 2021. The impacted employees are not represented by a union.

The number of PAE impacted employees is 537. A list of the positions is below:

<u>PAE NBC Lees Summit Titles</u>	<u># of Incumbents</u>
Administrative Services Supervisor	25
Computer Operator I	3
Data Entry Operator II	7
General Clerk I	256
General Clerk II	178
General Clerk III	38
Manager, Administrative Services	3
Sr. Human Resources Business Partner	1
Program Manager	1
Program Quality Control Analyst II	2
Program Quality Supervisor	2
Quality Review Specialist III	3
Shipping Packer	13
Technical Writer II	1
Truck Driver, Heavy	4
Grand Total	537

PAE

Notifications have been sent to the following:

State

WARN Coordinator
Missouri Department of Higher Education & Workforce Development
Office of Workforce Development
PO Box 1087
Jefferson City, MO 65102
Email: ETT.DWD@dhewd.mo.gov

Jackson County

County Executive Frank White, Jr.
Jackson County Missouri
Jackson County Courthouse
415 E 12th Street
Kansas City, MO 64106
Email: mhenosy@jacksongov.org

WIB

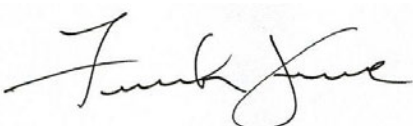
Chairperson Betty Freeman-Boots
Eastern Jackson County Workforce Development Board
400 NW Murray Road
Lee's Summit, MO 64081
816-246-4343
Email: bfreeman@jkv.org

Mayor William A. Baird

220 SE Green St.
Lee's Summit, MO 64063
wbaird@cityofls.net

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Kose", is shown on a light-colored background.

Frank Kose, NBC Program Manager